

**KINSLEY-OFFERLE ELEMENTARY SCHOOL
TITLE I, PART A PARENT INVOLVEMENT POLICY**



Kinsley-Offerle School Board recognizes the importance of the school and home working together as partners in the education of each child. Kinsley-Offerle Schools encourage the involvement of parents as partners to support student achievement. The district's Title I, Part A Parent Policy encourages the involvement of all parents in the Title I program. The Title I parent involvement policy is jointly developed, written, and annually reviewed by the school's staff and parents/family members in order to improve student academic achievement. Program documents are written, when necessary, in the preferred language of the parents. The policy meets requirements under §1118 of the Elementary and Secondary Education Act (ESEA). The implementation of the requirements is achieved through the following policy.

PART I. District Expectations

Kinsley-Offerle Schools agrees to implement the following statutory requirements:

- The school district will put into operations programs, activities, and procedures to involve parents in our school with Title I, Part A, programs. Those programs, activities, and procedures are planned and operated through meaningful consultation with parents of participating children.
- The school district will ensure that the required school-level parental involvement policies meet the Title I, Part A, requirements, and include a school-parent compact as a component.
- The school district will incorporate the district-wide parental involvement policy into annual parent meetings.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school district will provide full opportunities for the participation of parents with children with limited English proficiency, parents of students with disabilities, and parents of migrant children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the district policy for Title I, Part A, is not satisfactory to the parents of participating children, Kinsley-Offerle Schools will submit any parent comments with the policy when the school district submits the policy to the State Department of Education.
- The school district will involve the parents of children served in our Title I school in decisions about how the one percent of Title I, Part A, funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the school.
- The school district is governed by the following statutory definition of parental involvement, and expects our Title I school to carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

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- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school; and*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.*

PART II. District Parental Involvement Policy Required Components

A. The school district will take the following actions to involve parents in the joint development of its district parental involvement policies:

- Information is provided to parents concerning program policies and evaluations, and suggestions are solicited annually in the spring from parents for improvement. Policies are revised as necessary. (Title 1 Parent Night)
- School compacts are signed annually with parental input defining a team approach in the provision of quality instruction at school and home.
- The school will maintain a written copy of the Parent Involvement Policy.

B. The school district will take the following actions to involve parents in the process of school review and improvement under §1116 of the ESEA:

- A local advisory committee is established at the building level which has representation from parents of Title I students enrolled in school and meetings are held where recommendations are considered. (Site Council)
- The school district distributes a Title I Parent Survey in the spring and results are analyzed by staff, parents, and administrators to improve program services.
- A comprehensive survey is distributed to parents annually for feedback for school improvement.
- Parent-Teacher meetings are held to promote home/school collaboration. (Parent-Teacher Conferences)

C. The school district will provide the following necessary coordination, technical assistance, and other support to assist the Title I school in planning and implementing effective parental involvement activities to improve student academic achievement and school performance: (Student Improvement Team)

- Parent involvement activities that focus on parent education for supporting student instructional skills are held periodically during the school year. (Title 1 Nights)
- The district has a yearly budget for parent involvement activities using Title I, Part A, funds following the federal formula of 95% of 1% of total allocation.
- The elementary principal and Title 1 coordinator will supply newsletters/publications which encourage parent participation in school activities and instructional resources.
- Parent-Teacher conferences are held twice a year to promote home/school collaboration.

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D. The school district will coordinate and integrate parental involvement strategies under Title 1, Part A, with parental involvement strategies under other programs by working collaboratively with the district's programs identified below:

- The Title 1 program collaborates with The Kansas Early Learning Preschool Program in support and implementation of family literacy initiatives in the school and community.
- Title 1 staff members collaborate with special education staff for coordination of services, including parent involvement, for children identified as needing Title 1 assistance and special education services.
- The Elementary school will develop Family Reading and/or Math activities open to all parents that are funded with Title 1, Part A, Parental Involvement funds.

E. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of the Title I school. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation of its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies by:

- Jointly developing school family policies through participation on a school advisory team and annually reviewing the policy and activities.
- Hold an annual meeting at a convenient time open to all families. Curriculum information will be shared and made available to all families at this time as well as information regarding the Title I program, policies and requirements. (Fall Meeting)
- Surveying the general parent population in early spring, grades Pre-K-12, to determine satisfaction with schools, programs, and services.
- Conducting a Title I parent survey in the spring of each year in order to determine the level of participation and to identify barriers that have prevented participation.
- Offering school-based parent surveys in English and Spanish.
- Making available the Title I brochure in both English and Spanish.
- Providing Title I parent surveys in paper format and electronic formats.
- Using the parent surveys as baseline data for the upcoming year and establishing a parental involvement participation goal for the next school year.

F. The school district will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the schools involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

1. The school district will provide assistance to parents, as appropriate, in understanding topics such as the following:

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- The state’s academic content standards, Kansas College and Career Ready Standards
 - The state’s student academic achievement standards and Kansas Education Systems Accreditation
 - The district establishes dates on the school calendar for parent-teacher conferences.
 - School and individual teacher websites will provide daily schedules, class work, homework, school events, supply lists, contact information, GO Edustar, newsletters, and other helpful information for parents.
 - The district’s parental involvement policy is available electronically on the district website and a paper copy is available at the annual Title 1 Reading/Math night.
 - Information regarding how to access state standards will be available on the district website.
2. The school district will provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
- Holding Family Literacy/Math activity nights conducted by our teaching staff, such as “make it-take it.”
 - Managing a Reading Promotion Incentive to encourage reading at home.
 - Providing parenting tips and instructional resources monthly through the school newsletter.
3. The school district will educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- Having a person to assist teachers in the coordination of activities for parents.
 - Designating days in the master calendar for teacher training and parent conferences.
 - Hiring consultants to share expertise with teachers and parents to positively impact the education of Title I children.
 - The school district will provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement at Title I Reading/Math Night.
4. The school district will build partnerships to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described, but not limited to:
- Student Improvement Team, Site Council, parent-teacher conferences, online access to grades, school website, Remind, Coyote Pup Booster Club,

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- Elementary Open House/Supply Drop Off, Field Day, Red Ribbon Week, field trips, holiday parties.

5. The school district will take the following actions to ensure that information related to school and parent-programs, meeting, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- The school district will schedule dates on the school calendar for parent/teacher conferences which are available on the district website, notes home, and email connection.
- Upcoming programs and events will be shared in school newsletters, on the district school websites, and on the school calendar.
- School and individual teacher websites will provide daily schedules, class work, homework, school events, supply lists, and contact information.
- The district's parental involvement policy will be available in writing for each parent and on the district website.
- Dates for 9-week progress reports will be included on the school calendar.
- Information regarding how to access district curriculum and state standards will be available on the district website.

PART III. PTA's National Standards for Family-School Partnerships

Standard 1: Welcoming all families into the school community—Families are active participants in the life of the school, and feel welcomed, valued, and connected to each other, to school staff, and to what students are learning and doing in class.

Standard 2: Communicating effectively—Families and school staff engage in regular, two-way, meaningful communication about student learning.

Standard 3: Supporting student success—Families and school staff continuously collaborate to support students' learning and healthy development both at home and at school, and have regular opportunities to strengthen their knowledge and skills to do so effectively.

Standard 4: Speaking up for every child—Families are empowered to be advocates for their own and other children, to ensure that students are treated fairly and have access to learning opportunities that will support their success.

Standard 5: Sharing power—Families and school staff are equal partners in decisions that affect children and families and together inform, influence, and create policies, practices, and programs.

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Standard 6: Collaborating with community—Families and school staff collaborate with community members to connect students, families, and staff to expanded learning opportunities, community services, and civic participation.

PART III. Adoption

The Kinsley-Offerle School Board encourages parental involvement in our school. Policies are reviewed and/or updated annually. This Title I Parent Involvement Policy will be in effect for the period of one year beginning on August 1, 2024. The school district will provide this policy annually to all parents within our School Wide Title 1 Program.